



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

CBSE/Office of Chairperson/05

Date: 20.07.2018

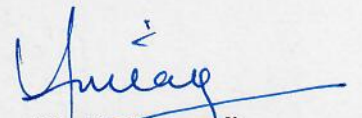
CIRCULAR

While reviewing pending Contingent Advances and Third Party Advances as on 31.03.2018, it has been observed that huge advances are pending since a long time in the name of Officials as well as in the name of Third Parties even after the same has been regularly pursued by IAFA Section. The same has also been observed by Internal Auditors and CAG Auditors.

It is the individual responsibility of the concerned official to adjust the advance drawn within the stipulated period. As the advances are still pending following directions are being issued to concerned DDOs to take steps as under:

1. Recovery from the salary may be initiated with immediate effect in respect of Personal Advances withdrawn such as TA/DA advance, LTC Advance, Medical Advance and advances withdrawn in individual name for procurement of Goods and Services.
2. All the perks and reimbursement such as honorarium, LTC, Leave Encashment, Mobile/Telephone/Hospitality of concerned official on whom recommendation advance has been disbursed to third party, shall be utilized in adjustment of such outstanding advance.

Concerned DDO shall submit a Monthly Report to IAFA Section for further reporting to the undersigned.


(Anita Karwal)
Chairperson

Distribution:

1. SPS to Secretary
2. ART&I wing
3. All Regional Offices
4. All Examination units
5. All Centre of Excellences